

## FIVE ACRES REDEVELOPMENT PROJECT

### PROGRAMME BOARD MEETING 1 – 01.11.18

#### Present:

Cllr Roger James  
Cllr Richard Leppington  
Peter Williams  
Claire Hughes  
Paul Jones  
Wendy Jackson

#### ACTION TRACKER

Action	Who	By when	Comments
Draft feasibility study brief & compile consultant list	WJ	w/c 5 Nov	✓
Draft Risk Register	WJ	w/c 5 Nov	✓
Scrutiny Committee Report – Five Acres Update	CH/WJ	w/c 19 Nov	✓
Liaise with rating specialists	WJ	w/c 26 Nov	✓
Meeting a TV/film location company	WJ	On 12 <sup>th</sup> Dec	Meeting arranged
Agree key messages & web page content	WJ/RM/Sarah Black	w/c 12 <sup>th</sup> Nov	Set up awaiting content