



FEES AND CHARGES

2024/2025

FEES AND CHARGES FOR COUNCIL SERVICES

FROM 1st APRIL 2024

This booklet aims to keep you better informed about the Council's charges for the year. It has mainly been produced for internal use but is available to the general public on the Council's website www.fdean.gov.uk

Although the fees and charges are correct at the time of going to print, they could be subject to change during the year and the charge at the time the service is provided will prevail.

We would welcome your comments about this booklet so that we can improve it in future years. Please call Forest of Dean District Council on 01594 810000 or email council@fdean.gov.uk

Payment methods are set out on our website. In line with national aspirations, we are progressively asking customers to move away from cash and cheque payment. To support this all payments can be made electronically from our website either as part of an application form for a service listed in this document or on an ad-hoc basis indicating what the payment is for. To help customers, all electronic application forms contain automatic pricing to match this price list.

All fees and charges included in this booklet are in GBP £.

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MILE END AND YEW TREE BRAKE CEMETERIES

Charges from 1st April 2024

RESIDENT

	2023/2024 current	2024/2025 proposed
Interments in Earthen Grave (including digging of grave)		
Stillborn and children 12 years and under	No charge	No charge
Burial - single depth	656.00	700.00
Burial – double depth	832.00	888.00
Burial – casket – single depth	770.00	822.00
Burial – casket – double depth	958.00	1,022.00
Internments of ashes	215.00	229.00
Pouring of ashes	104.00	111.00
Strewing of ashes	49.00	52.00
Additional fee for oversized coffin	126.00	134.00
Purchase of Plots (Exclusive Rights of Burial 80 years)		
Child's burial plot	256.00	273.00
Adult burial plot	676.00	721.00
Ashes plot	302.00	322.00
Desk Vase Tablet plot	286.00	305.00
Family Rose plot	858.00	915.00
Applications fees for memorials		
Headstone and base	323.00	345.00
Add inscription	101.00	108.00
Tablet	99.00	106.00
Bronze Plaque (Yew Tree Brake)	277.00	296.00
Desk Vase Tablet	577.00	616.00
Inscription to Desk Vase Tablet	265.00	283.00
Granite rose vases	275.00	293.00
Inscription to rose vases	205.00	219.00
Baby headstone	313.00	334.00
Circular Granite Plaque (supply and fix)	250.00	267.00
Rectangular Granite Plaque (supply and fix)	305.00	325.00
Rectangular Granit Plaque with added design work (supply and fix)	377.00	402.00
Rectangular Granite Plaque with photo plaque (supply and fix)	398.00	425.00
Miscellaneous Fees		
Transfer of ownership	46.00	49.00
Saturday funeral	330.00	352.00
Topping up of sunken grave	71.00	76.00
Copy of deed	41.00	44.00
Search for historical details	32.00	34.00

NON-RESIDENT

	2023/2024 current	2024/2025 proposed
Interments in Earthen Grave (including digging of grave)		
Stillborn and children 12 years and under	No charge	No charge
Burial - single depth	1,353.00	1,444.00
Burial - double depth	1,665.00	1,777.00
Burial – casket – single depth	1,573.00	1,678.00
Burial – casket – double depth	1,918.00	2,047.00
Internment of ashes	430.00	459.00
Pouring of ashes	209.00	223.00
Strewing of ashes	99.00	106.00
Additional fee for oversized coffin	253.00	270.00
Purchase of plots (Exclusive Rights of Burial 80 years)		
Child's burial plot	513.00	547.00
Burial plot	1,353.00	1,444.00
Ashes plot	606.00	647.00
Desk Vase Tablet	286.00	305.00
Family Rose plots	1,716.00	1,831.00
Application fees for memorials		
Headstone and Base	323.00	345.00
Add inscription	101.00	108.00
Tablet	99.00	106.00
Bronze Plaque (Yew Tree Brake)	277.00	296.00
Desk Vase Tablet	577.00	616.00
Inscription to Desk Vase Tablet	265.00	283.00
Granite rose vases	275.00	293.00
Inscription to rose vase	205.00	219.00
Baby headstone	313.00	334.00
Circular Granite Plaque (supply and fix)	250.00	267.00
Rectangular Granite Plaque (supply and fix)	305.00	325.00
Rectangular Granite Plaque with added design work (supply and fix)	377.00	402.00
Rectangular Granite Plaque with photo plaque (supply and fix)	400.00	427.00
Miscellaneous Fees		
Transfer of ownership	46.00	49.00
Saturday funeral	660.00	704.00
Topping up of sunken grave	71.00	76.00
Copy of deed	41.00	44.00
Search for historical details	33.00	35.00

**Visit our website – [www.fdean.gov/uk/Community and Living/Death, Funerals, Cremations/](http://www.fdean.gov/uk/Community%20and%20Living/Death,%20Funerals,%20Cremations/)
Cemetery Charges**

COMMUNITY ALARM

Charges from 1st April 2024

Forest Linkline

	2023/2024 current	2024/2025 proposed
Visit and equipment demonstration	No charge	No charge
Basic Package		
Rental and maintenance of 1 alarm and 1 body worn pendant incl. VAT		
Rental per annum	220.00	230.47
Rental per quarter	55.00	57.62
Rental per month	18.33	19.21
Rental per week	4.23	4.43
One off installation fee (non-refundable)	60.00	64.02
VAT Exempt Rate – Rental and maintenance of 1 alarm and 1 body worn pendant:		
Rental per annum	180.00	192.06
Rental per quarter	45.00	48.02
Rental per month	15.00	16.01
Rental per week	3.46	3.69
One off installation fee (non-refundable)	50.00	53.35
Concession Rate incl. VAT – Rental and maintenance of 1 alarm and 1 body worn pendant:		
Rental per annum	130.00	140.84
Rental per quarter	32.50	35.21
Rental per month	10.83	11.74
Rental per week	2.50	2.71
One off installation fee (non-refundable)	60.00	64.02
Concession Rate VAT Exempt – Rental and maintenance of 1 alarm and 1 body worn pendant:		
Rental per annum	110.00	117.37
Rental per quarter	27.50	29.34
Rental per month	9.17	9.78
Rental per week	2.12	2.26
One off installation fee (non-refundable)	50.00	53.35
Falls Package		
Vibby Falls Detector rental monitoring and maintenance incl. VAT – Rental per annum	340.00	371.32
Rental per quarter	85.00	92.83
Rental per month	28.33	30.94
Rental per week	6.54	7.14
VAT Exempt Rate - Vibby Falls Detector rental monitoring and maintenance –	290.00	309.43
Rental per annum		
Rental per quarter	72.50	77.36
Rental per month	24.17	25.79
Rental per week	5.58	5.95

	2023/2024 current	2024/2025 proposed
Concession Rate incl. VAT - Vibby Falls Detector rental monitoring and maintenance – Rental per annum	260.00	268.88
Rental per quarter	65.00	67.22
Rental per month	21.67	22.41
Rental per week	5.00	5.17
Additional products incl. VAT		
Additional pendant – rental per annum	60.00	64.02
Additional pendant – rental per month	5.00	5.34
Additional pendant – rental per week	1.15	1.23
Additional Vibby Falls Detector – rental per annum	120.00	128.04
Additional Vibby Falls Detector – rental per month	10.00	10.67
Additional Vibby Falls Detector – rental per week	2.31	2.46
Smoke detector – rental per annum	50.00	64.02
Smoke detector – rental per month	5.00	5.34
Smoke detector – rental per week	1.15	1.23
Pull cord – rental per annum	80.00	89.63
Pull cord – rental per month	7.00	7.47
Pull cord – rental per week	1.54	1.72
Bogus caller button and bracket – rental per annum	60.00	64.02
Bogus caller button and bracket – rental per month	5.00	5.34
Bogus caller button and bracket – rental per week	1.15	1.23
Co2 detector (wireless) - rental per annum	130.00	138.71
Co2 detector (wireless) – rental per month	10.83	11.56
Co2 detector (wireless) – rental per week	2.50	2.67
Additional products not available to rent		
Key safe – supply	79.99	85.36
Duraplug extension plug	10.00	10.67

Visit our website – www.forestlinkline.co.uk – For more information

Please note that due to personal circumstances some customers may be entitled to VAT exemption or the concession rate and this can be confirmed by talking to the Linkline Team.

Cotswold Careline	2023/2024 current	2024/2025 proposed
No obligation visit and equipment demonstration	No charge	No charge
Basic Package		
Rental and maintenance of 1 alarm and 1 body worn pendant incl. VAT:		
Rental per annum	280.00	294.49
Rental per quarter	70.00	73.62
Rental per month	23.33	24.54
Rental per week	5.38	5.66
One off installation fee (non-refundable)	60.00	64.02
VAT Exempt Rate – Rental and maintenance of 1 alarm and 1 body worn pendant:		
Rental per annum	230.00	245.41
Rental per quarter	57.50	61.35
Rental per month	19.17	20.45
Rental per week	4.42	4.72
One off installation fee (non-refundable)	50.00	53.35
Concession Rate incl. VAT – Rental and maintenance of 1 alarm and 1 body worn pendant:		
Rental per annum	168.00	179.26
Rental per quarter	42.00	44.81
Rental per month	14.00	14.94
Rental per week	3.23	3.45
One off installation fee (non-refundable)	60.00	64.02
Concession Rate VAT Exempt – Rental and maintenance of 1 alarm and 1 body worn pendant:		
Rental per annum	140.00	149.38
Rental per quarter	35.00	37.35
Rental per month	11.67	12.45
Rental per week	2.69	2.87
One off installation fee (non-refundable)	50.00	53.35
Falls Package		
Vibby Falls Detector rental monitoring and maintenance incl. VAT – Rental per annum	400.00	435.34
Rental per quarter	100.00	108.83
Rental per month	33.33	36.28
Rental per week	7.69	8.37
VAT Exempt Rate - Vibby Falls Detector rental monitoring and maintenance – Rental per annum	340.00	362.78
Rental per quarter	80.00	90.70
Rental per month	30.00	30.23
Rental per week	10.00	6.98
Concession Rate incl. VAT - Vibby Falls Detector rental monitoring and maintenance – Rental per annum	290.00	307.30
Rental per quarter	72.50	76.82

	2023/2024 current	2024/2025 Proposed
Rental per month	24.17	25.61
Rental per week	5.58	5.91
Concession Rate excl VAT – Vibby Falls Detector rental monitoring and maintenance:		
Rental per annum	240.00	256.08
Rental per quarter	60.00	64.02
Rental per month	20.00	21.34
Rental per week	4.62	4.92
Additional products incl. VAT		
Additional pendant – rental per annum	60.00	64.02
Additional pendant – rental per month	5.00	5.34
Additional pendant – rental per week	1.15	1.23
Additional Vibby Falls Detector – rental per annum	120.00	128.04
Additional Vibby Falls Detector – rental per month	10.00	10.67
Additional Vibby Fall Detector – rental per week	2.31	2.46
Smoke detector – rental per annum	70.00	64.02
Smoke detector – rental per month	10.00	5.34
Smoke detector – rental per week	1.35	1.23
Pull cord – rental per annum	80.00	89.63
Pull cord – rental per month	10.00	7.47
Pull cord – rental per week	1.54	1.72
Bogus caller button and bracket – rental per annum	60.00	64.02
Bogus caller button and bracket – rental per month	10.00	5.34
Bogus caller button and brack – rental per week	1.15	1.23
Co2 detector (wireless) – rental per annum	130.00	138.71
Co2 detector (wireless) – rental per month	10.00	11.56
Co2 detector (wireless) – rental per week	2.50	2.67
Additional products not available to rent		
KeySafe - supply	79.99	85.36
Duraplug extension plug	10.00	10.67

Visit our website – www.cotswoldcareline.co.uk – For more information

Please note that due to personal circumstances some customers may be entitled to VAT exemption or the concession rate, this can be confirmed by talking to the Cotswold Careline Team.

ELECTORAL REGISTER

Charges from 1st April 2024

Statutory fees – set by central government

**2023/2024
current** **2024/2025
proposed**

Paper Format

Standing charge per order	10.00	10.00
Every 1,000 electors or part thereof	5.00	5.00
Edited register – version estimated costs	140.00	140.00
Full register – version estimated cost	355.00	355.00

Data Format

Standing charge per order	20.00	20.00
Every 1,000 electors or part thereof	1.50	1.50
Edited register – version estimated costs	59.00	59.00
Full register – version estimated costs	123.50	123.50

Additional Fees

Address Labels (up to 1000 properties, over 1000 POA) Not available for election canvassing.	25.00	30.00
Street Index	20.00	20.00
Postcode Listing	20.00	20.00

Visit our webpage – www.fdean.gov.uk/council and [democracy/councillors, democracy and elections/elections and voting](http://www.fdean.gov.uk/democracy)

Charges are subject to change by legislation.

ENVIRONMENTAL SERVICES

Visit our web site – www.fdean.gov.uk/Environment and [Planning/Environmental Health](http://www.fdean.gov.uk/Planning)

**2023/2024
current** **2024/2025
proposed**

Environmental Information Regulations – Search Fee

Basic administration charge	27.50	30.00
Contaminated land information request	88.00	97.00

Private Water Supply Services

Risk assessment or Investigation (fee per hour)	61.70	70.00
Sampling (each visit, fixed fee)	121.00	130.00
Granting and Authorisation (fixed fee, plus hourly rate applies)	121.00	130.00

Sampling Analysis

Taken under Regulation 10	POA	POA
Taken during check monitoring	POA	POA
Taken during audit monitoring	POA	POA

Food Health & Safety	2023/2024 current	2024/2025 proposed
Export of Food Certificate Attestation	64.00	70.00
Food Export Health Certificate (including first hour of officer time)	126.00	135.00
Officer hourly rate after first hour	46.00	49.00

Other Products & Services

E-learning	35.00	37.00
Safer Food, Better Business Information Pack	15.00	16.00
Safer Food Better Business Diary Sheets	4.00	5.00
Food Hygiene Rating Re-visit	190.00	205.00
Condemned Food Certificate	95.00	102.00

Regulation of pollution from industrial sources – fees lay down by the Secretary of State.

Fees as laid down by the Secretary of State. Please refer to www.gov.uk/local-authority

Environmental Permitting Regulations 2010	2023/2024 current	2024/2025 proposed
Annual subsistence charge – standard process low	739.00	739.00
Annual subsistence charge – standard process medium	1,111.00	1,111.00
Annual subsistence charge – standard process high	1,672.00	1,672.00
Reduced fee activities – low	76.00	76.00
Reduced fee activities – medium	151.00	151.00
Reduced fee activities – high	227.00	227.00

For a full comprehensive list of fees and charges visit the Defra website:

<https://www.gov.uk/government/collections/environmental-permitting-resources-for-local-authorities>

WASTE & RECYCLING	2023/2024 current	2024/2025 proposed
Bulky Items		
Standard charge for up to 3 items from domestic premises	28.00	30.00
Standard charge for 4 – 6 items from domestic premises	56.00	60.00
Sale of Bins		
Green waste license – annual fee	50.00	55.00
Garden waste sacks (50)	50.00	55.00
Beige refuse sacks (10)	18.00	19.00
Refuse wheeled bin – delivery charge (240L)	20.00	21.00
Refuse wheeled bin – delivery charge (360L/660L/1100L)	40.00	42.00
Garden waste wheeled bin – delivery charge	20.00	21.00
Food waste caddy – delivery charge	10.00	11.00
Recycling box – delivery charge	10.00	11.00

STRAY DOGS

If the owner cannot be identified or contacted, the stray dog will be impounded at licensed kennels. The Council must keep all stray dogs for seven days during which time the owner may reclaim them. Owners will be required to pay the statutory fee plus any costs for boarding, feeding and any veterinary costs to claim their dog. Fees must be paid to the kennels BEFORE the dog is handed over. In order to claim the dog the owner must provide a description together with personal identification. After seven days, if the dog has not been reunited with its owner it will be handed to a suitable animal rescue centre for re-homing.

	2023/2024	2024/2025
	current	proposed
Administration fee	50.00	50.00
Kennelling per day	10.00	10.00
Micro chipping – per chip (reduced to £10 if carried out at FODDC offices)	15.00	15.00
Returning dogs to owners	25.00	25.00

LEGAL FEES

Charges from 1st April 2024

	2023/2024	2024/2025
	current	proposed
Leases		
Units 0 – 3,000 sq. ft.	450.00	450.00
Units 3,001 – 10,000 sq. ft.	675.00	675.00
Units 10,001 + sq. ft.	1,200.00	1,200.00
All other leases, e.g. toilets, etc.	400.00	400.00
Registration of lease assignments	90.00	90.00
Licence		
Licence agreement	500.00	500.00
Licence by letter (e.g. fetes, etc.)	100.00	100.00
Other		
Sales of Land	780.00	830.00
Easements	600.00	640.00
Section 106 Agreements - Solicitor per hour	230.00	250.00
Section 106 Agreement - Trainee Solicitor per hour	85.00	126.00
Footpaths per hour plus disbursements	96.00	96.00
Litigation - Solicitor per hour	230.00	250.00
Litigation – Trainee Solicitor per hour	85.00	126.00
Third Party Rates (e.g. Parish Councils, Housing Associations)	120.00	130.00

COUNCIL TAX 2022/2023

Please refer to our website for council tax charges www.fdean.gov.uk - Council Tax

	2023/2024 current	2024/2025 proposed
Summons		
Council tax summons on application for liability order	70.00	70.00*
Council tax costs of liability order	0.00	0.00*
NNDR summons on application for liability order	70.00	70.00*
NNDR costs of liability order	0.00	0.00*
County court costs	Variable	Variable

(* subject to review)

LICENSES

Charges from 1st April 2024

Providing Boarding in Kennels

Dogs – New Application – up to 50 dogs	283.00	311.00
Dogs – Renewal (1 to 3 years depending on rating) – up to 50 dogs	241.00	265.00
Dogs – New Application – over 50 dogs	331.00	364.00
Dogs – Renewal (1 to 3 years depending on rating) – over 50 dogs	289.00	318.00
Cats – New Application – up to 50 cats	283.00	311.00
Cats – Renewal (1 to 3 years depending on rating) – up to 50 cats	241.00	265.00
Cats – New Application – over 50 cats	331.00	364.00
Cats – Renewal (1 to 3 years depending on rating) – over 50 cats	289.00	318.00

Providing Day Care for Dogs

New Application – up to 50 dogs	283.00	311.00
Renewal (1 to 3 years depending on rating) – up to 50 dogs	241.00	265.00
New Application – over 50 dogs	331.00	364.00
Renewal (1 to 3 years depending on rating) – over 50 dogs	289.00	318.00

Breeding of Dogs

New application	367.00	404.00
Renewal (1 to 3 years depending on rating + annual inspection)	289.00	318.00

Horse Riding Establishments

New Application	420.00	462.00
Renewal (1 to 3 years depending on rating + annual inspection)	289.00	318.00

Home Boarding for Dogs (Day-time or overnight care with the home environment)

New Application	283.00	311.00
Renewal (1 to 3 years depending on rating)	241.00	265.00

Dangerous Wild Animals & Zoos

Dangerous wild animals – New Application *	352.00	387.00
Dangerous wild animals – Renewal (2 years) *	310.00	341.00
Zoo – S14(2) dispensation – New Application *	1,223.00	1,345.00
Zoo – S14(2) dispensation – Renewal (6 years) *	1,534.00	1,687.00
Zoo - No dispensation – New Application *	1,953.00	2,148.00
Zoo - No dispensation – Renewal (6 years) *	2,751.00	3,026.00

Total charge is the amount shown plus veterinary fees

Pet Shops

New Application	283.00	311.00
Renewal (1 to 3 years depending on rating)	241.00	265.00

Keeping or Training Animals for Exhibition

New Application	283.00	311.00
Renewal (3 years)	230.00	253.00

Supplementary Fees

Franchise Licence – Dog Boarding only (1)	115.00	127.00
Host Fee (2)	136.00	150.00
Additional Activity (3)	47.00	52.00
Variation fee – e.g. amendment to a licence	26.00	29.00
Inspection Fee (4)	126.00	139.00
Re-Rating Fee (5)	131.00	144.00

Supplementary Fees	2023/2024 Current	2024/2025 proposed
Admin Fee (Dog Breeding/Horse Riding Est. Recharge Admin Fee)	26.00	29.00
(1) Host fees will be required in addition to this licence		
(2) Required per host family of a dog boarding franchise		
(3) Payable in addition to the appropriate licence fees where more than one activity is undertaken at the same premises		
(4) Payable if an inspection is required in addition to the initial inspection required included within the licence fee		
(5) Inspection and licence amendment for re-rating of the current star rating		

Licencing - Gambling Act 2005

Charges from 1 st April 2024	2023/2024 current	2024/2025 proposed
Betting Premises (excluding tracks)		
New premises	2,238.00	2,462.00
Vary Premises	1,070.00	1,177.00
Transfer of Premises	856.00	942.00
Reinstatement of Premises	856.00	942.00
Provisional Statement	2,039.00	2,243.00
New Premises with provisional	816.00	898.00
Annual Fee	439.00	483.00
Copy of licence	23.00	25.00
Notification of Change	29.00	32.00
Small Casino		
New Premises	5,226.50	5,749.00
Vary Premises	2,178.00	2,396.00
Transfer of Premises	1,176.00	1,294.00
Reinstatement of Premises	1,120.00	1,232.00
Provisional Statement	4,978.00	5,476.00
New Premises with provisional	1,867.00	2,054.00
Annual Fee	3,266.50	3,593.00
Copy of license	22.00	24.00
Notification of change	28.00	31.00
Large Casino		
New Premises	6,533.00	7,186.00
Vary Premises	3,267.00	3,594.00
Transfer of Premises	1,405.00	1,546.00
Reinstatement of Premises	1,405.00	1,546.00
Provisional Statement	6,222.00	6,844.00
New Premises with provisional	3,111.00	3,422.00
Annual Fee	6,533.00	7,186.00
Copy of license	22.00	24.00
Notification of change	29.00	32.00
Regional Casino		
New Premises	9,800.00	10,780.00
Vary Premises	4,900.00	5,390.00
Transfer of Premises	4,247.00	4,672.00
Reinstatement of Premises	4,247.00	4,672.00
Provisional Statement	9,333.00	10,266.00
New Premises with provisional	4,978.00	5,476.00

	2023/2024	2024/2025
	Current	Proposed
Annual Fee	9,800.00	10,780.00
Copy of license	22.00	24.00
Notification of change	28.00	31.00
Bingo Premises		
New Premises	2,475.00	2,723.00
Vary Premises	1,213.00	1,334.00
Transfer of Premises	831.00	914.00
Reinstatement of Premises	831.00	914.00
Provisional Statement	2,310.00	2,541.00
New Premises with provisional	793.00	872.00
Annual Fee	694.00	763.00
Copy of license	22.00	24.00
Notification of change	29.00	32.00
Tracks		
New Premises	1,699.00	1,869.00
Vary Premises	850.00	935.00
Transfer of Premises	646.00	711.00
Reinstatement of Premises	646.00	711.00
Provisional Statement	1,617.00	1,779.00
New Premises with provisional	615.00	677.00
Annual Fee	679.00	747.00
Copy of license	22.00	24.00
Notification of change	28.00	31.00
Family Entertainment Centre		
New Premises	1,386.00	1,525.00
Vary Premises	693.00	762.00
Transfer of Premises	831.00	914.00
Reinstatement of Premises	831.00	914.00
Provisional Statement	947.00	1,042.00
New Premises with provisional	793.00	872.00
Annual Fee	520.00	572.00
Copy of license	22.00	24.00
Notification of change	29.00	32.00
Adult Gaming Centres		
New Premises	1,386.00	1,525.00
Vary Premises	693.00	762.00
Transfer of Premises	831.00	914.00
Reinstatement of Premises	831.00	914.00
Provisional Statement	947.00	1,042.00
New Premises with provisional	793.00	872.00
Annual Fee	693.00	762.00
Copy of license	22.00	24.00
Notification of change	29.00	32.00
For all other premises licence fees please contact ers@publicagroup.uk		
Fees for gaming machine permits are set nationally please refer to www.gamblingcommission.gov.uk		
Lotteries & Amusements – Statutory Fee		
Small Lottery – New Application	40.00	40.00
Small Lottery – Renewal	20.00	20.00

	2023/2024 current	2024/2025 proposed
Residential Mobile Home Sites		
Application Fee		
Up to 10 units	206.46	227.00
11 to 30 units	253.70	279.00
31 to 50 units	278.42	306.00
Over 50 units	302.35	333.00
Annual Inspection Fee for existing site licence		
Up to 10 units	132.65	146.00
11 to 30 units	180.21	198.00
31 to 50 units	204.92	225.00
Over 50 units	228.85	252.00
Other Fees		
Transfer/amendment of existing site licence	50.00	55.00
Change of Site Rules	37.00	41.00
Deposit of Site Rules	52.00	57.00
Application to change Site License Conditions	135.00	149.00
Houses in Multiple Occupation		
HMO Licence (3 Year License)	620.00	682.00
HMO Application Fee	262.00	288.00
HMO Issue Fee	358.00	394.00
Housing Act Notices	355.00	390.00
Street Trading		
Annual Permit – New Application	843.00	927.00
Annual Permit – Renewal	797.00	877.00
Quarterly Permit – New Application	227.00	250.00
Quarterly Permit – Renewal	215.00	237.00
Seasonal Permit (March to October)	570.00	627.00
Alcohol & Entertainment (Licensing Act 2003) – Fees laid down by secretary of State please refer to www.gov.uk		
Scrap Metal		
Dealer (site) Licence – New Application/Renewal	461.00	507.00
Collectors' licence – New Application/Renewal	394.00	433.00
Variation	67.00	74.00
Cosmetic Piercing (Acupuncture, Tattoo, Ear Piercing & Electrolysis)		
Premises registration	117.00	129.00
Personal registration	62.00	68.00
Sex Shop, Sex Cinema or Sexual Entertainment Venue	POA	POA
Drivers Licence		
Hackney carriage/Private Hire/Dual – 3 year – New Application	262.00	288.00
Hackney carriage/Private Hire/Dual – 3 year – Renewal	194.00	213.00
Single Private Hire to Dual Licence transfer	56.00	62.00

	2023/2024	2024/2025
	current	proposed
Vehicle Licence – all – 1 year		
Hackney Carriage vehicle – New Application	269.00	296.00
Hackney Carriage vehicle - Renewal	194.00	213.00
Private Hire Vehicle – New Application	262.00	288.00
Private Hire vehicle – Renewal	194.00	213.00
Transfer of vehicle licence – to another person	26.00	29.00
Transfer of vehicle licence - to another vehicle (1 year)	189.00	208.00
Transfer of vehicle licence – to another vehicle (remainder of plate)	90.00	99.00
Temporary vehicle (Insurance Company)	262.00	288.00
Change of registration number	90.00	99.00
Private Hire Operators		
Operator Licence – 5 year – New Application	420.00	462.00
Operator Licence – 1 year – New Application/Renewal	105.00	116.00
Other Fees		
Knowledge Test	79.00	87.00
Replacement drivers badge	29.00	32.00
Replacement external plate	35.00	39.00
Replacement internal plate	29.00	32.00
Vehicle Bracket	10.00	11.00
Administration charge for any other requests	26.00	29.00

PLANNING & HOUSING SERVICES

Scale of charges and fees for planning applications

The fees collectable are statutory and determined by Central Government. Follow the link [Planning Portal – The UK Government’s online planning and building regulations resource](#)

Pre Application Advice

	2023/2024 current	2024/2025 proposed
Charges from 1 st April 2024		
Planning Permission required	60.00	65.00
Listed Building consent required	60.00	65.00
Building/Structure considered to be curtilage listed	60.00	65.00
Compliance to planning conditions/S106 Legal agreements	50.00	55.00
Compliance to planning conditions/S106 Legal agreements – complex requests >1hr	100.00	110.00
Simple house holder advice	75.00	80.00
Complex House Holder Advice (additional £75.00 if site visit required)	150.00	160.00
Any subsequent meeting	100.00	110.00
Any subsequent response to amendments	75.00	80.00

Minor Development

1x dwelling (including replacement dwellings and holiday let/tourist accommodation)	300.00	320.00
Provision of up to 200 square metres of floor space	200.00	215.00
Any subsequent meeting	100.00	110.00
Any subsequent response to amendments	75.00	80.00
2 - 9 (inclusive) dwellings	1,000.00	1,100.00
Development of less than 0.5 hectares for residential use	500.00	535.00
Provision of 200-1,000 square metres of floor space or 0.5 hectares for other uses	500.00	535.00
Development of land for other uses	500.00	535.00
Change of use of land or buildings	300.00	320.00
Any subsequent meeting	150.00	160.00
Any subsequent response to amendments	150.00	160.00

Major Applications

10-199 residential units	2,000.00	2,200.00
Any subsequent meeting	550.00	590.00
Any subsequent response to amendments	200.00	215.00
200 or more residential units	4,000.00	4,400.00
Any subsequent meeting	750.00	800.00
Any subsequent response to amendments	500.00	535.00

Section 106

Registration charge	-	500.00
Monitoring charges:		
Less than 10 dwelling units	-	500.00
10 – 100 dwelling units	-	1,000.00
250 dwelling units	-	5,000.00
251 + dwelling units	-	10,000.00

Process Invalid Applications

Householder, Advertisements, Certificates of Lawfulness, Prior Notifications	-	50.00
Minor Applications	-	100.00
Major Applications	-	200.00

Other charges

Process applications not submitted via Planning Portal	-	25.00
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BUILDING CONTROL REGULATIONS

The following charges have been set in accordance with the Building (Local Authority Charges) Regulations 2010.

Charges from 1st April 2024

	2023/2024 current	2024/2025 proposed
Full Plans		
New dwellings – e.g. flats, houses with total floor area of less than 300m²		
1 dwelling	780.00	830.00
2 dwellings	1,020.00	1,090.00
3 dwellings	1,300.00	1,390.00
4 dwellings	1,570.00	1,680.00
5 dwellings	1,860.00	1,980.00
6 dwellings	2,120.00	2,260.00
Over 6 dwellings	POA	POA
Building Notice		
New dwellings – e.g. flats, houses with total floor area of less than 300m²		
1 dwelling	860.00	920.00
2 dwellings	1,120.00	1,200.00
3 dwellings	1,430.00	1,530.00
4 dwellings	1,730.00	1,850.00
5 dwellings	2,050.00	2,190.00
6 dwellings	2,330.00	2,490.00
Over 6 dwellings	POA	POA
Full Plans		
Domestic and commercial extensions to a single building		
Erection/extension of a garage up to 60m ²	360.00	380.00
Garage conversion to habitable accommodation	360.00	380.00
Loft conversion	560.00	600.00
Extension up to 20m ²	450.00	480.00
Extension over 20m ² up to 40m ²	580.00	620.00
Extension over 40m ² up to 80m ²	720.00	770.00
Extension over 80m ²	POA	POA
Building Notice		
Domestic and commercial extensions to a single building		
Erection/extension of a garage up to 60m ²	400.00	430.00
Garage conversion to habitable accommodation	400.00	430.00
Loft conversion	620.00	660.00
Extension up to 20m ²	500.00	530.00
Extension over 20m ² up to 40m ²	640.00	680.00
Extension over 40m ² up to 80m ²	790.00	840.00
Extension over 80m ²	POA	POA
Full Plans		
All other work – estimated building cost		
Under £1,000	140.00	150.00
£1,001 to £5,000	270.00	290.00
£5,001 to £10,000	360.00	380.00

	2023/2024 current	2024/2025 proposed
£10,001 to £20,000	500.00	530.00
£20,001 to £30,000	700.00	750.00
£30,001 to £40,000	860.00	920.00
£40,001 to £50,000	990.00	1,060.00
£50,001 to £80,000	1,200.00	1,280.00
£80,001 to £100,000	1,310.00	1,400.00
Over £100,000	POA	POA
Installation of a solid fuel appliance	210.00	220.00
New windows & doors (any number in one property installed at the same time)	90.00	100.00
Thermal installation upgrade	POA	POA
Installation of solar panels	130.00	140.00
Regularisation of domestic electrical installations – Small electrical works	430.00	460.00
Regularisation of domestic electrical installations – Large electrical works	630.00	670.00
Installation of domestic septic tank/sewage treatment system and effluent drainage	280.00	300.00

Building Notice

All other work – estimated building cost

Under £1,000	150.00	160.00
£1,001 to £5,000	300.00	320.00
£5,001 to £10,000	400.00	430.00
£10,001 to £20,000	550.00	590.00
£20,001 to £30,000	770.00	820.00
£30,001 to £40,000	940.00	1,000.00
£40,001 to £50,000	1,050.00	1,120.00
£50,001 to £80,000	1,340.00	1,430.00
£80,001 to £100,000	1,440.00	1,540.00
Over £100,000	POA	POA
Installation of a solid fuel appliance	210.00	220.00
New windows & doors (any number in one property installed at the same time)	140.00	150.00
Thermal installation upgrade	POA	POA
Installation of solar panels	130.00	140.00
Regularisation of domestic electrical installations – Small electrical works	430.00	460.00
Regularisation of domestic electrical installations – Large electrical works	630.00	670.00
Installation of domestic septic tank/sewage treatment system and effluent drainage	300.00	320.00

Additional building control services

SAP Inc. registered energy performance certificate – single unit	<i>From 275.00</i>	<i>From 275.00</i>
SAP Inc. registered energy performance certificate – multiple unit	POA	POA
Energy Performance Certificate (EPC) from existing SAP – single unit	<i>From 275.00</i>	<i>From 275.00</i>
Energy Performance Certificate (EPC) from existing SAP – multiple unit	POA	POA

Air Pressure Testing – including one re-test on the same day

Single unit	334.00	360.00
Multiple units (same building type)	350.00	370.00

**2023/2024
current** **2024/2025
proposed**

Water calculations

Single unit	80.00	90.00
Multiple units (same building type)	100.00	110.00

Acoustic (sound) testing

Party wall includes one retest on same day – single unit	400.00	430.00
Party wall includes one retest on same day – multiple unit	POA	POA
Party wall and floor includes one retest on same day – single unit	750.00	800.00
Party wall and floor includes one retest on same day – multiple unit	POA	POA

Extract Fan Testing

Fee per house	310.00	330.00
Fee per house – multiple units	80.00	90.00

Administration of dormant applications greater than 10 years	160.00	170.00
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Commercial Services

All priced on application; quoted per job from a set of plans

ADMINISTRATION

**2023/2024
current** **2024/2025
proposed**

Building Control

Letter confirming proposed works or works carried out did not require building regulation application	26.00	30.00
Letter confirming that the Council has received a building regulation application for cavity wall insulation	26.00	30.00
Letter confirming that the works carried out or carried out so far appear to comply with building regulation requirements	26.00	30.00
Letter confirming that the works comply with the requirements of building regulations when it was completed	26.00	30.00
Letter confirming that records are only kept for 15 years	26.00	30.00
Letter of compliance confirming completion of work for applications with insufficient inspection records to issue a completion certificate	190.00	200.00

All prices are inclusive of VAT at 20%

For more information please refer to www.fdean.gov.uk or email building.control@fdean.gov.uk

LOCAL LAND CHARGES SEARCH FEES

Charges from 1 st April 2024	2023/2024 current	2024/2025 proposed
Basic Official Search - LLC1 and CON29	160.11	174.00
LLC1 Certificate only	26.30	28.00
CON29 (Part II optional enquiries) Questions 4-21 inclusive	21.40	32.40
CON29 (Part II optional enquiries) Question 22 Common land, town and village green	31.50	32.40
Additional enquiries (Part III)	19.20	32.40
Personal searches	No charge	No charge

COPYING CHARGES

Copies of decision notices	2023/2024 current	2024/2025 proposed
General copying charge (including plans, excluding postage)		
A4 Black and white per sheet	0.18	0.18
A3 Black and white per sheet	0.18	0.18
A3&4 Colour per sheet	0.36	0.36
A2 per sheet	9.00	9.00
A1 per sheet	11.00	11.00
Larger than A1	14.00	14.00
Planning Decision Notices	5.00	5.00
Section 52 or 106 Agreements (per copy)	5.00	5.00
Tree Preservation Orders	5.00	5.00

STREET NAMING

Charges from 1 st April 2024	2023/2024 current	2024/2025 proposed
Change of house name	85.00	85.00
Allocation of property name to new property	85.00	85.00
Renaming of an existing street name <i>(Plus £35.00 per property)</i>	275.00	330.00
Naming and numbering block of flats	220.00	270.00
New developments		
1 - 5 per plot	75.00	85.00
6 - 25 plots	480.00	570.00
26 - 75 plots	740.00	870.00
76 – 150 plots	1,060.00	1,250.00
151 – 250 plots	1,330.00	1,560.00
251 – 350 plots	1,590.00	1,870.00
351 – 500 plots	1,850.00	2,180.00
500 + plots	2,120.00	2,490.00
New street name on new development	160.00	160.00
Changes to plans if naming and numbering already commenced	125.00	150.00
Letter of Certification	0.00	25.00
New Court Name	0.00	130.00

	2023/2024 current	2024/2025 proposed
CAR PARKING CHARGES		
Charges from 1 st April 2024		
Up to 1 hour	0.50	Free
Up to 2 hours	0.50	1.00
Up to 3 hours	1.00	2.00
Up to 4 hours	1.50	3.00
More than four hours	2.00	4.00
Permits		
Weekly Ticket	6.00	10.00
Monthly	20.00	30.00
3 Months	55.00	65.00
6 Months	95.00	100.00
Annual	180.00	190.00
Annual Overnight (between 5:00pm and 9:00am)	50.00	50.00

		2023/2024 current	2024/2025 proposed
FIXED PENALTY NOTICES			
Abandoned vehicles	(£150 if paid within 10 days)	200.00	200.00
Depositing litter	(£50 if paid within 10 days)	75.00	75.00
Waste receptacle put out early	(£50 if paid within 10 days)	100.00	100.00
Dog fouling	(£50 if paid within 10 days)	80.00	80.00
Dogs off lead	(£50 if paid within 10 days)	80.00	80.00
Fly tipping	(£200 if paid within 10 days)	400.00	400.00
Failing to provide Documentation	(£180 if paid within 10 days)	400.00	400.00