



Forest of Dean Community Safety Partnership

Terms of Reference

1.0 The purpose of the Forest of Dean (FoD) CSP is:

- To take an overview of community safety, crime, anti-social behaviour and health and wellbeing issues in the Forest of Dean.
- To maintain an up-to-date action plan detailing the community safety and health & wellbeing work in the FOD as well as highlight the priority areas of work for the district
- To disseminate the small CSP grants (OPCC funds) to local community groups and CSP partnership campaigns which respond to the local community safety plan and OPCC priorities.
- To agree direction and priorities (but not specific tasks) for the operational partnerships and task and finish groups delivering community safety and health & wellbeing-related activity and to monitor and review the outcomes of their work.
- To work at removing barriers to partnership working and delivery and to share expertise and knowledge so that safer stronger communities result overall.

2.0 The statutory obligations of a CSP are to:

- a) Set up a strategic group to direct the work of the partnership.
- b) Regularly engage and consult with the community about their priorities and progress achieving them.
- c) Set up protocols and systems for sharing information.
- d) Analyse a wide range of data, including recorded crime levels and patterns, in order to identify priorities in an annual strategic assessment.
- e) Set out a partnership plan and monitor progress.
- f) Produce a strategy to reduce reoffending.
- g) Commission domestic homicide reviews.

In Gloucestershire, obligation **a)** is shared with Safer Gloucestershire and obligations **d), f)** and **g)** are fulfilled by Safer Gloucestershire.

The UK Police and Justice Act 2006 requires every local authority to have a committee with power to review or scrutinise decisions made – or other action taken – in connection with the discharge by the responsible authorities of their crime and disorder functions. The committee can also make reports or recommendations to the local authority with respect to the discharge of those functions.

3.0 Accountability

Following the dissolution of the GSSJC and the end of Home Office funding for district CSPs, there is no formal line of accountability for community safety activity. However, there has been a Community Safety Review which led to a county wide Safer Gloucestershire having been setup to support the District CSPs.

Where activity is externally funded, e.g., by the Police & Crime Commissioner, the CSP will be accountable to the funder and will report performance and outcomes as required.

The members agree that all information shared will stay within the meeting and is confidential by signing the confidentiality agreement at the beginning of the meeting.

4.0 Community and Wider Engagement

The Forest of Dean CSP will consider the views of residents and communities primarily through the Partners' own engagement and understanding of the communities they serve, through the core work that they do, to ensure that the community's needs and aspirations influence CSP activity towards delivering safer, stronger and more resilient communities across the district.

5.0 Membership

5.1 The statutory members are:

- Forest of Dean District Council (Duty to co-operate with Partners)
- Gloucestershire Police
- Gloucestershire Fire & Rescue Service
- National Probation Service
- Gloucestershire Clinical Commissioning Group
- Trading Standards

5.2 Non Statutory members include:

- A representative from the Office of the Police and Crime Commissioner
- 2 Rivers Housing (*also representing other housing associations operating in the Forest through the Safer Estates group*)
- Neighbourhood and Rural Watch
- CGL
- GDASS
- Forestry England
- Restorative Gloucestershire
- Victim Support
- Citizens Advice Bureau
- CCP
- Early Help Team
- Representatives from the subgroups including Safer Estates, and DASV forum
- Other partners may be invited to meetings to discuss specific issues, where they arise.

6.0 2023 CSP Priorities are:

- Hate crime
- Domestic abuse
- ASB
- Road safety
- Drugs & alcohol misuse/ support
- Supporting serious violence duty

7.0 Meeting Arrangements

The Forest of Dean CSP will meet monthly. Meetings will be arranged by the Community Safety Partnership co-ordinator who is employed by the Forest of Dean District Council, but match funded through a grant from the Police and Crime Commissioner. The meetings will be chaired and Vice Chaired on rotation and reviewed annually and voted upon and the Forest of Dean District Council will provide secretariat support to the Partnership. The agenda will be set and distributed at least 3 days prior to the meeting date with any notes from the meeting being distributed within 2 weeks post meeting. Conflicts of interest must be declared at the start of the meeting or agenda item.

8.0 The Terms of Reference

These will be reviewed on an annual basis by the strategy group.